

**ACCOMMODATION ASSISTANCE**  
**International Conference on Biopesticides (ICOB 2009)**  
**26-30 April 2009, New Delhi**

TERI has negotiated rates for ICOB delegates at various suitably located hostels/hotels in New Delhi. The relevant details are tabulated below. Should you require assistance in reservations, please mark in the hotel booking form.

	Name and location of hotel	Category	Facilities provided	Distance from International airport (km)	Distance from conference venue (km)	INR Rate	
						Single Room	Double Room
1	<b>Hotel Ashok</b> Chanakyapuri New Delhi 110021 Tel: 91-11-2611 0101 Fax: 91-11-26873216	Five star	Buffet Breakfast	17	5	6500	7500
2	<b>The Park</b> 15 Parliament Street New Delhi 110001 Tel: 2374 3000 Fax: 2374 4000	Five star	Buffet Breakfast & taxes	17	5	6500	7500
3	<b>Hotel Ambassador</b> Sujan Singh Park New Delhi 110003 Tel: 2463 2600 Fax: 2463 8219	Five star	Buffet Breakfast	18	2	6500	7500
4	<b>Hotel Samrat</b> Kautilya Marg New Delhi 110021 Tel: 2611 0606	Four star	Buffet Breakfast	17	5	4500 (standard)	5500
5	<b>TERI University Hostel</b> Plot No. 10 Institutional Area Vasant Kunj New Delhi - 110 070 Tel. +91 11 26122222 Fax +91 11 26122874	Hostel	Buffet Breakfast	10	14	1200	2000
6	<b>Hotel Park Land</b> A-2/5 Safdarjung Enclave New Delhi 110029 Tel. +91 11 46033333 Fax. +91 11 46033300	Guest House (in 3 locations)	Inclusive of tax & breakfast	16	3	4000	5000
7	<b>NIE Hostel, NCERT</b> Aurobindo Marg New Delhi 110016 Tel: +91 11 2691921	Guest House	Nil (not blocked any room, booking only against availability of room)	14	4	75 (per bed)	240 (Non-AC) 540 AC

**Please note**

- All booking will be on direct payment basis.
- The taxes are separate and will be charged extra as applicable at the time of check-out.
- Confirmation for hostel room will be sent only after receiving full payment or Undertaking from your Institute/Organisation
- We will hold the rooms till **1<sup>st</sup> April 2009** only, and your booking will be confirmed subject to availability of rooms at respective hotel/hostel.
- Rupee rate will be on the current rate of exchange.
- Payment for hostels should be sent in the form of demand draft (in favour of TERI) and payable at New Delhi in advance along with the booking form

**For further details, please contact**

**Ms. Sonali Mathur**  
Asst. Programme Co-ordinator  
E-mail: [sonalim@teri.res.in](mailto:sonalim@teri.res.in)

or

**Mr. Sudheer Katoch**  
Sr Manager – Administrative Services  
E-mail: [sudheerk@teri.res.in](mailto:sudheerk@teri.res.in)

**TERI**  
Darbari Seth Block, Habitat Place, Lodhi Road  
New Delhi 110003/India  
Tel (+91 11) 2468 2100/4150 4900, Fax (+91 11) 2468 2144/ 2468 2145

**UNDERTAKING (on letter head)**

We hereby undertake to pay the hostel charges of \_\_\_\_\_, designation \_\_\_\_\_ for boarding & lodging/lodging only on account of his/her stay during International Conference on Biopesticides (ICOB 2009) 26-30 April 2009, New Delhi organized by The Energy and Resources Institute (TERI) in New Delhi.

Signature \_\_\_\_\_  
of competent authority

Signature of participant \_\_\_\_\_

Name of the Officer with designation: \_\_\_\_\_ (Company Seal)

Date:

# International Conference on Biopesticides

## 26-30 April 2009, New Delhi

### HOTEL RESERVATION FORM

Fax to: Sonali Mathur, TERI

Fax No. (91-11) 24682144 /24682145

(Please print clearly in BLOCK letters)

Full name: Prof / Dr / Mr / Ms / _____	
Name of Institute/Company _____	
E-Mail _____	Telephone: _____ Fax: _____
Address _____	
City/Pincode : _____	Country _____
<i>Information required by Hotel</i>	
Arrival Date _____	Flight No. _____ Arrival Time: _____
Departure Date _____	Flight No. _____ Departure Time: _____
Passport details (for overseas participants)	
Passport number _____	Date of expiry _____
Place and date of issue of passport _____	

Kindly block \_\_\_\_\_ rooms from (date) \_\_\_\_\_ to \_\_\_\_\_  
 (Please tick (✓) the relevant box indicating your preference)

Name of the hotel / hostel	Rate			
	Foreigners (US\$)		Indians (Rs)	
	Single	Double	Single	Double

*(Details of the tariff and the complete address, phone number, fax of the hotels are mentioned overleaf.)*

Credit card no. \_\_\_\_\_ Valid till \_\_\_\_\_

Name of card holder \_\_\_\_\_ Date of birth \_\_\_\_\_

Signature of card holder \_\_\_\_\_

In case you do not have credit card, an **undertaking** from competent authority of your Institute/Organisation in the format mentioned overleaf should be attached along with the booking request

### HOTEL RESERVATION INFORMATION

1. All reservations must be sent by fax to TERI not later than **1<sup>st</sup> April 2009**.
2. Since there are a limited number of rooms available, please indicate your preference at the earliest and print your e-mail address clearly so that confirmation could be sent to you.
3. **Please be informed that if a room cancellation is made after 1<sup>st</sup> April 2009 you will be billed the entire expected room charge. Any change/amendment in the arrival date will also be treated as a cancellation and the amended booking will be subject to availability.**
4. For Visa requirements, kindly contact the Indian Mission in your country.